

## Rules & Guidelines for Abstract Submission

**All abstracts must be submitted electronically. Please review the Rules and Guidelines before submitting an abstract.** Each abstract should contain a sentence stating the study objective (unless given in the title); a brief statement of methods, if pertinent; a summary of the results obtained; and a statement of the conclusions. It is not satisfactory to say "the results will be discussed." Use a short, specific title with upper and lower case letters. **Do not put a period at the end of the abstract title.** Capitalize initial letters of trade names. Use standard abbreviations for units of measure. Other abbreviations should be spelled out in full at first mention, followed by the abbreviation in parentheses. Exceptions: DNA, RNA, etc. **Include the source of research support on the bottom line of the abstract.**

1. **You may be first author of more than one volunteered scientific paper provided that each submission represents distinct research.** Sponsorship or co-authorship of additional abstracts is permitted (see Sponsorship Rule #3).
2. **Only the first author may present the paper,** unless prior approval has been received from the Executive Officer/Director of the society to which the abstract is submitted. The first author must find a replacement speaker if more than one of his/her abstracts is programmed at the same time.
3. **Each abstract must be submitted or sponsored by a member of a Sponsoring Society, official Guest Society or a FASEB member society.** Submission or sponsorship will be considered assurance of adherence to the rules and of the merit of the sponsored presentation. Sponsors of submitted abstracts should be assured that all authors listed on the abstract have had a significant role in the research being reported.

Student, Fellow, and Trainee members must have the abstract sponsored by a full regular member. Associate, Corresponding and Affiliate members may sponsor an abstract they wish to present themselves; however, they may **not** sponsor an abstract to be presented by someone else.

**Exceptions:**

ASN Associate Members may sponsor abstracts.

APS Affiliate Members may not serve as a sponsor, including sponsoring themselves.

AAA Student/Postdoctoral members may sponsor their own abstracts.

4. With regard to **research using human subjects**, Experimental Biology endorses the protections embodied in the *Basic Principles of the Declaration of Helsinki* and their expansion in the regulations governing research supported by the U.S. Government (45 CFR Part 46; 56 FR 28003). Experimental Biology does not endorse and will not publish the results of research that was not conducted in accordance with these Principles. **Investigations involving animals** reported in abstracts must have been conducted in conformance with the FASEB Statement of Principles for the use of animals in research and education (<http://www.faseb.org/Policy-and-Government-Affairs/Science-Policy-Issues/Animals-in-Research-and-Education.aspx>).
5. Each author must complete the **Disclosure** box when submitting an abstract. See *Continuing Medical Education* information on the Website at [www.experimentalbiology.org](http://www.experimentalbiology.org).
6. Authors are not permitted to submit an abstract on work that has previously been published. *Exception:* if additional data/research is added to a previously published abstract the abstract may be accepted.
7. While it is rare for a submission not to be programmed, each society reserves the right, at its sole discretion, to decline any abstract viewed as inappropriate.